

Minutes of the Local Liaison Committee (LLC) Meeting Held on 25 July 2024 at Market Hall, Devonport.

Committee Members Present	Brig M Tanner RM J Gane R Dickson R Foran	NBC (Chair) Babcock MOD Babcock
Others Present	L Langsford (Sec) M Mann P Wooldridge J Fieldhouse H Smethurst M Mapstone S Tucker M Rose J Longman R McCann O Hayes D Brooker-Evans J Settington Cllr A Freeman Cllr S Haydon Members of Public	MOD MOD MOD Babcock Babcock Babcock Babcock Babcock EA DNSR ONR PCC PCC PCC PCC Public
Item 1 - Chair's Opening Remarks		Action
<p>The Chair opened the meeting by welcoming attendees and provided a safety brief. The Chair introduced J Gane (Babcock) as a new member of the committee. The Chair confirmed that this meeting covers the period Jan – Jun 2024.</p> <p>Apologies have been received from R Robilliard (Babcock), M Carter (DNSR), R Lee (EA), Cllr K Taylor (PCC), Cllr W Stevens (PCC) as well as one member of the public. The member of the public requested that soft copies of all the documents pertinent to this meeting were distributed to them.</p> <p>The Chair highlighted that there continues to be an abundance of work completed within the Devonport site, however safety of the personnel working on the site and the public remains at the forefront.</p>		Action MOD 02/24
Item 2 – Minutes of Last Meeting		
The minutes of the Feb 2024 meeting were approved with no amendments.		
Item 3 – Action Updates & Matters Arising		
<p>There was one action raised in the Feb 2024 meeting; this has been addressed and closed out.</p> <p>There are no outstanding actions.</p>		

Item 4 – Devonport Site Safety & Operational Updates	
<p>R Dickson provided an overview of the Devonport site, highlighting those areas where the Naval Base conduct nuclear operations, and the areas where Babcock conduct nuclear operations.</p> <p>R Dickson provided an update on nuclear operations and relevant events on behalf of the Naval Base.</p> <p>R Foran provided an update on nuclear operations and relevant events on behalf of Babcock.</p> <p>R Foran provided a summary of the site’s emergency arrangements, highlighting that the site successfully enacted emergency response arrangements to assist with the Keyham bomb incident.</p> <p>R Foran also provided a summary of radiation doses received by all workers and radioactive waste discharges from the Devonport site. It was noted that the low dose accrual in recent years reflects a combination of the work activities and efforts to reduce radiation doses to workers. The site anticipates an increase in collective dose in coming years, compared to 2023, due to an increase in work being undertaken, but that doses will remain within site constraints, which are set well below the legal limits. It was highlighted that gaseous radioactive waste discharge data for 2024 was not available for this meeting but will be presented at the next meeting.</p> <p>R Dickson highlighted that a new discharge route was authorised in 2023 and that discharges using this route had been included within the radioactive waste figures provided. It was highlighted that the effect that the new discharge route had on the figures was insignificant with the overall values decreasing since 2023.</p> <p>R Foran gave a brief on environmental monitoring for 2024 to date, confirming the Devonport Site continues to be a site of low radiological significance.</p> <p>The Chair summarised the updates provided and stated that work is continuing to deliver both the output required by the Royal Navy and the infrastructure works on site in line with the site’s ambition. However, safety is always at the forefront of everything we do, and nothing will compromise this. In addition, the regulators continue to maintain a strong presence on site to provide independent assurance of our safety.</p>	
Item 5 – Questions from the Committee & Public	
<p>A written question was submitted by a member of public to the Chair who will provide a written response.</p>	Action MOD 03/24
Item 6 – Plymouth City Council (PCC)	
<p>J Settingington provided an update on the Devonport Off Site Emergency Plan (DOSEP), stating that Version 8.0 is expected to be available during October 2024. The new version of the DOSEP has been aligned with the Devon, Cornwall, and Isles of Scilly Local Resilience Forum.</p>	

<p>The annual check of sites holding pre-distributed Stable Iodine Tablets (SITs) will take place in Sep 2024. In addition, the online SITs administration training is available free of charge to all schools in Plymouth.</p> <p>The Civil Protection Service continues to review plans for any new housing or business developments within the Detailed Emergency Planning Zone. It is understood that people may begin to move into newly built homes in Barne Barton over the winter; the current edition of the Devonport public information booklet will be included in the 'move-in pack' supplied to new residents.</p> <p>The Emergency Notification System will be tested in the autumn. This test will be accompanied by a media campaign to ensure residents and business signed up to the system are warned.</p> <p>The Exercise Short Sermon will take place in July 2025 to evaluate the arrangements in place to protect the public in the unlikely event of a radiation emergency. ONR have advised that evidence can be drawn from the Keyham evacuation, establishment of the assistance centres, and use of the Government's Emergency Alerts in Feb 2024 so that these areas do not need to be retested.</p>	
<p><u>Item 7 – Regulators' Reports</u></p>	
<p>Office for Nuclear Regulation (ONR)</p> <p>O Hayes summarised that routine work, including inspections, had been conducted at the Devonport site. It was highlighted that the prosecution matter had been concluded.</p> <p>Defence Nuclear Safety Regulator (DNSR)</p> <p>R McCann summarised that DNSR had maintained a strong presence on site. DNSR had raised no Corrective Action Requirements or Improvement Notices in the reporting period.</p> <p>Environment Agency (EA)</p> <p>J Longman presented the EA report to the LLC, noting that a group of relatively new nuclear regulators from the EA spent a day at the Devonport site in March to support their learning and development, of which Babcock and MOD both supported.</p>	
<p><u>Item 8 – Questions from the Committee & Public</u></p>	
<p>No questions were raised at this time.</p>	
<p><u>Item 9 - AOB</u></p>	
<p>The Chair requested suggestions from all those present on potential methods to raise awareness of the LCC and engage more members of the public.</p> <p>Cllr A Freeman suggested that posters on notice boards within Devonport may promote engagement and encourage local residents to attend.</p>	

<p>Cllr S Haydon suggested that utilising social media channels may be a suitable method to promote engagement. The Sec agreed to engage with PCC councillors to utilise the social media platforms which are available.</p>	<p>Action MOD 04/24</p>
<p><u>Item 10 – Closing Remarks and Review of Actions</u></p>	
<p>The review of actions identified that 3 actions were raised during the meeting.</p> <p>The Chair expressed thanks on behalf of the LLC to the Market Hall team for hosting the meeting. Any suggestions for future topics would be gratefully received.</p> <p>The site will also work with PCC to promote the meeting and encourage greater public participation.</p> <p>The date of the next meeting has not yet been confirmed but once confirmed, this information will be distributed through the usual channels.</p>	

Signed: Signed on original

Date: Signed on original

Brig M Tanner RM (Chair)
 Naval Base Commander (Devonport)